



**OFFICE OF THE DIRECTOR OF EDUCATION**

**BUSINESS AND FACILITIES STANDING COMMITTEE**

**PUBLIC SESSION**

**MEETING AGENDA – Wednesday, February 6, 2013**

**PUBLIC SESSION will commence at 6:00 p.m. – GEORGIAN ROOM  
followed immediately by CLOSED SESSION  
PUBLIC SESSION will resume following CLOSED SESSION**

- 
1. Approval of Agenda
  2. Declaration of Conflicts of Interest

**Closed Session**

1. Property Matters

**Presentations/Delegations** – Nil

**Items For Decision**

- |   |                 |             |
|---|-----------------|-------------|
| 1. Attendance Area Review: New Innishore South Public School        | <b>(BF-D-1)</b> | John Dance  |
| 2. Revision to Policy No. 2196 – Records and Information Management | <b>(BF-D-2)</b> | Brian Jeffs |
| 3. Review of Policy No. 2197 – Management of Personal Information   | <b>(BF-D-3)</b> | Brian Jeffs |
| 4. Review of Policy No. 2220 – Special Grants to Organizations      | <b>(BF-D-4)</b> | Brian Jeffs |
| 5. Attendance Area Review: Orillia Secondary Schools                | <b>(BF-D-5)</b> | John Dance  |
| 6. 2013-2014 School Basic Budget Model                              | <b>(BF-D-6)</b> | Brian Jeffs |

**Items For Information**

- |  |                 |             |
|--|-----------------|-------------|
| 1. Contract Awards Within Approved Budget          | <b>(BF-I-1)</b> | Brian Jeffs |
| 2. Energy Efficient Schools Update                 | <b>(BF-I-2)</b> | John Dance  |
| 3. 2012-2013 Student Enrolment on October 31, 2012 | <b>(BF-I-3)</b> | John Dance  |

**Correspondence** - Nil

**Other Matters**

**Notices of Motion for Next Meeting**

**Adjournment**

**DISTRIBUTION**

Trustees

Superintendents

**NOTICE:** Public Standing Committee meetings are video-recorded and made available for public viewing.

TO: The Chairperson and Members of the  
Business and Facilities Standing Committee

FROM: Superintendent of Facility Services

SUBJECT: **ATTENDANCE AREA REVIEW: NEW INNISHORE SOUTH PUBLIC SCHOOL**

**1. Background**

The board approved an attendance area review to establish an attendance area for the new Innishore South Public School as set out in Report No. BF-D-4, Capital Plan – 2011 dated January 11, 2012. The school site is located in the southeast quadrant of the City of Barrie on the west side of The Queensway, northeast of Prince William Way in the attendance area for Hewitt's Creek Public School, as shown in APPENDIX A.

The area under consideration included all students residing in the attendance area for Hewitt's Creek Public School. Hewitt's Creek Public School was designated the holding school for the new Innishore South Public School. The objective of the new school and its attendance area is to provide long term stability to students in the general area and reduce accommodation pressures on Hewitt's Creek Public School. This will facilitate a strong sense of community for this area and neighbouring schools. The attendance area was developed having regard for efficiencies in walking zones, overall capacity, enrolment changes within the general area, balancing enrolment, minimizing the need for portables and considering the location/proximity of schools to one another.

The review was undertaken and the community was consulted to consider the transfer of students from Hewitt's Creek Public School to the new Innishore South Public School for September 2013.

**2. Comments**

A public meeting was held on November 5, 2012 at Hewitt's Creek Public School to consult with the community and encourage feedback to the original proposed attendance area. There was minimal concern with the proposed attendance area. Concerns that were raised included a request that students residing on the west side of Prince William Way remain at Hewitt's Creek Public School and those residing on the east side of Prince William Way be included in the transfer to the new Innishore South Public School to eliminate the need for students to cross Prince William Way. At present, Prince William Way is a heavily used arterial road with a limited number of safe crossings. This request is included in the final proposal.

Consideration was given to a request from some residents located in the northern portion of the proposed new Innishore South Public School to remain at Hewitt's Creek Public School while others asked to be transferred to the new Innishore South Public School. Staff have considered this request and recommend that residents of Chamboro Court be included in the new Innishore South Public School attendance area.

It was indicated that grade eight students (2013-2014) would have the opportunity to be 'grandfathered' at their request to remain at Hewitt's Creek Public School for their final year of elementary school. Policy 2317, School Attendance Areas provides for 'grandfathering' in Section 4.1.8, with transportation where provided.

### 3. Conclusion

Hewitt's Creek Public School has been designated closed to out of area students in Report No. BF-D-1, Capital Plan – 2012 dated January 9, 2013 to encourage students to attend the new Innishore South Public School, aside from grade eight students opting for 'grandfathering'.

The City of Barrie works closely with the board to provide safety measures to facilitate safe access to new schools at the time of their opening. The board and City will continue to work towards safe accessibility to the school with pedestrian crossings across The Queensway for students residing to the east of the new school. All students expected to attend the new Innishore South Public School are located in the new school's walk zone.

Registration of all junior kindergarten students will be administered by Hewitt's Creek Public School. Both schools will offer Full Day Early Learning Kindergarten in September 2013. The proposed attendance area changes will provide for greater balance of enrolment between the schools and will address current and future accommodation pressures. The 15 portables located at Hewitt's Creek Public School will not be required in September.

The proposed enrolment change is as follows:

	JK	SK	1	2	3	4	5	6	7	8	SE	Bodies	FTE	Capacity
Hewitts Creek														549
Actual 2012	110	110	104	104	129	84	81	83	60	60	5	930	<b>820</b>	<b>149%</b>
Hewitts Creek														549
2013	110	111	112	106	108	129	88	81	87	60	5	<b>997</b>	886.5	<b>182%</b>

Proposed Transfer to New Innishore	50	46	36	39	61	32	38	33	26	36	0	397	349	528
														66%
Hewitts Creek Less New Innishore	60	64	68	65	68	52	43	50	34	24	5	533	471	549
														86%

[illegible]

New Innishore Projected 2013	55	51	36	47	40	63	33	39	34	27	0	425	372	538
														79%

The two schools will accommodate students from future developments in the annexed lands immediately to the south and east. Until such time as future elementary schools are justified and approved for funding, projected enrolments are as follows:

	Capacity	Projected 2013	% Utilized	Projected 2018	% Utilized	Projected 2023	% Utilized
Hewitt's Creek	549	569	104%	600	112%	750	139%
New Innishore	538	425	79%	646	120%	790	147%
Total	1087	994	91%	1246	115%	1540	142%

The recommended attendance areas for Hewitt's Creek Public School and the new Innishore South Public School are set out in APPENDIX B and B-2. The new attendance areas will be implemented in September 2013.

### **RECOMMENDATION**

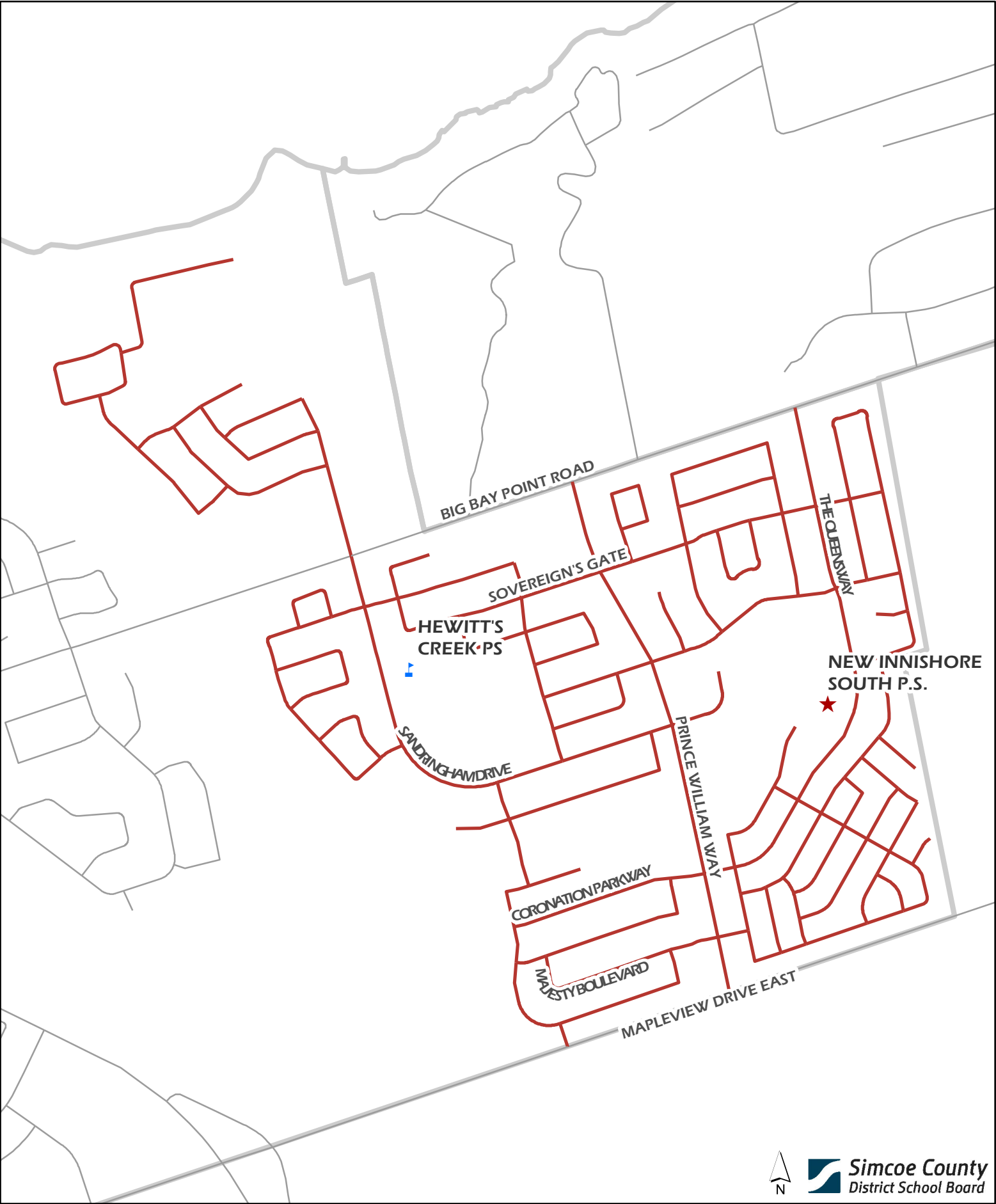
That the Business and Facilities Standing Committee recommend that the Board approve the attendance areas for Hewitt's Creek Public School and the new Innishore South Public School, as set out in Report No. BF-D-1, Attendance Area Review: New Innishore South Public School, dated February 6, 2013.

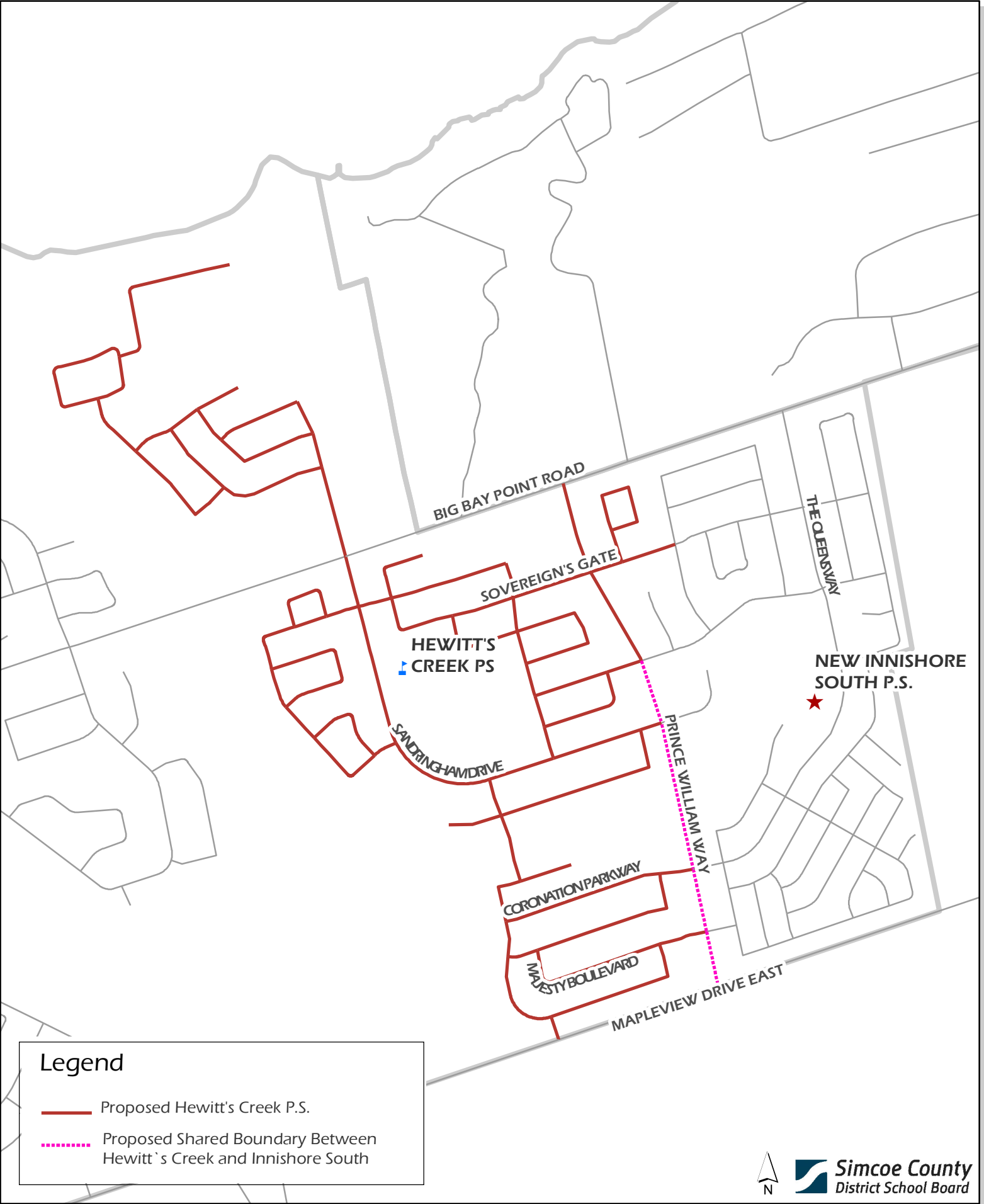
### **Respectfully submitted by:**

John Dance  
Superintendent of Facility Services

February 6, 2013

Current Hewitt's Creek PS Attendance Area &  
New Innishore South PS Location





Recommended New Innishore South PS Attenance Area (Sept 2013)

REPORT NO. BF-D-1  
APPENDIX B-2  
FEBRUARY 6, 2013



TO: The Chairperson and Members of the  
Business and Facilities Standing Committee

FROM: Superintendent of Business Services

SUBJECT: **REVISION TO POLICY NO. 2196 – RECORDS AND INFORMATION  
MANAGEMENT**

**1. Background**

Policy No. 2196 – Records and Information Management was adopted by the Board on October 28, 2009. It is attached as APPENDIX A.

**2. Current Status**

Proposed revisions to Policy No. 2196 are attached as APPENDIX B. The policy has been revised to include the principle of Protection for School Board Records and Information as item 3.7. This addition is represented in APPENDIX C.

**RECOMMENDATION**

That the Business and Facilities Standing Committee recommend that the Board approve the revisions to Policy No. 2196 – Records and Information Management, as set out in APPENDIX C of Report No. BF-D-2, Revision to Policy No. 2196 – Records and Information Management, dated February 6, 2013.

**Respectfully submitted by:**

Brian Jeffs  
Superintendent of Business Services

February 6, 2013



**BUSINESS ADMINISTRATION 2100**

**RECORDS AND INFORMATION  
MANAGEMENT 2196**

**1. Rationale**

The Simcoe County District School Board (SCDSB) operates under the authority of the *Education Act* and its associated regulations. The creation and management of Board records and information shall be in accordance with the provisions of the *Education Act*, the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), the Simcoe County District School Board Management of Personal Information Policy and other relevant statutes and regulations of the Province of Ontario and the Government of Canada.

The purpose of the SCDSB Records and Information Management program is to:

- 1.1 support efficient and effective program and service delivery;
- 1.2 foster informed decision-making;
- 1.3 facilitate accountability, transparency, and collaboration; and,
- 1.4 preserve and ensure access to records and information in accordance with the laws of Ontario and Canada for the benefit of present and future generations.

**2. Policy**

The Simcoe County District School Board is committed to instituting and maintaining a comprehensive Records and Information Management (RIM) program for the systematic creation of records and information that: are accurate, authentic, reliable, and trustworthy; support accountability; and serve as evidence of Board activities. Records and information shall be securely maintained for as long as required and staff shall be trained on their responsibilities with regard to board records and information.

**3. Guidelines**

The management of Board records and information is guided by the following principles:

- 3.1 **Accessibility:** Records and information will be readily available and accessible to individuals authorized to access the material.
- 3.2 **Accountability and Stewardship:** Accountability for managing records and information in the custody and control of the organization is clearly defined, communicated, and monitored.
- 3.3 **Risk Management:** Risks to records and information are managed, and practices and processes are in place to protect records and information.

## **BOARD ADMINISTRATION 2100**

### **RECORDS AND INFORMATION MANAGEMENT**

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- 3.4 **Usability and Quality Control:** Records and information meet the needs of staff and stakeholders. Information is timely, accurate, reliable, relevant, easy to use, and has integrity.
- 3.5 **Planning and Coordination:** Coordinated planning for records and information management is linked to organizational goals, objectives, and financial planning.
- 3.6 **Integration:** The management of records and information is integrated with program planning and other business processes.

#### **4. Scope**

This policy applies to all records within the custody or under the control of the SCDSB related to all aspects of Board operations regardless of the medium in which those records are stored and maintained.

- 4.1 All Board employees are responsible and accountable for creating and maintaining accurate records in accordance with the Board's Records and Information Management Program.
- 4.2 All records and information created, received and maintained in the day-to-day business operations of the Board within Simcoe County District School Board departments and schools support the operations of the Board, and as such are the property of the Board and subject to this policy regardless of the medium in which those records are stored and maintained.
- 4.3 This policy refers to those records and information relating to the operation and administration of the Board and to employees and students individually.
- 4.4 This policy applies to all business applications and information technology systems used to create, store, and manage records and information including email, database applications, and websites.
- 4.5 This policy applies to all Board staff and third party contractors or agents who collect or receive records and information on behalf of the Board.

#### **5. Administrative Procedures**

The Director of Education is authorized to provide the administrative procedures necessary to implement this policy.

**ADOPTED OCTOBER 28, 2009**

**BUSINESS ADMINISTRATION 2100****RECORDS AND INFORMATION  
MANAGEMENT 2196**

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**1. Rationale**

The Simcoe County District School Board (SCDSB) operates under the authority of the *Education Act* and its associated regulations. The creation and management of Board records and information shall be in accordance with the provisions of the *Education Act*, the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), the Simcoe County District School Board Management of Personal Information Policy and other relevant statutes and regulations of the Province of Ontario and the Government of Canada.

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**3. Definition**

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**BUSINESS ADMINISTRATION 2100**

**RECORDS AND INFORMATION  
MANAGEMENT 2196**

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- 3.4 **Usability and Quality Control:** Records and information meet the needs of staff and stakeholders. Information is timely, accurate, reliable, relevant, easy to use, and has integrity.
- 3.5 **Planning and Coordination:** Coordinated planning for records and information management is linked to organizational goals, objectives, and financial planning.
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- 3.7 **Protection:** The management of records and information shall ensure a reasonable level of protection for records and information that are private, confidential, privileged, secret, classified, or essential to business continuity or that otherwise require protection.

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<b>BUSINESS ADMINISTRATION</b>	<b>2100</b>
<b>RECORDS AND INFORMATION MANAGEMENT</b>	<b>2196</b>

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- 4.5 This policy applies to all Board staff and third party contractors or agents who collect or receive records and information on behalf of the Board.

**5. Administrative Procedures**

The Director of Education is authorized to provide the administrative procedures necessary to implement this policy.

**ADOPTED OCTOBER 28, 2009**  
**REVISED FEBRUARY 27, 2013**

**BUSINESS ADMINISTRATION 2100****RECORDS AND INFORMATION  
MANAGEMENT 2196**

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**1. Rationale**

The Simcoe County District School Board (SCDSB) operates under the authority of the *Education Act* and its associated regulations. The creation and management of Board records and information shall be in accordance with the provisions of the *Education Act*, the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), the Simcoe County District School Board Management of Personal Information Policy and other relevant statutes and regulations of the Province of Ontario and the Government of Canada.

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**BUSINESS ADMINISTRATION 2100**

**RECORDS AND INFORMATION  
MANAGEMENT 2196**

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Page 2

- 3.4 **Usability and Quality Control:** Records and information meet the needs of staff and stakeholders. Information is timely, accurate, reliable, relevant, easy to use, and has integrity.
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<b>BUSINESS ADMINISTRATION</b>	<b>2100</b>
<b>RECORDS AND INFORMATION MANAGEMENT</b>	<b>2196</b>

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- 4.5 This policy applies to all Board staff and third party contractors or agents who collect or receive records and information on behalf of the Board.

**5. Administrative Procedures**

The Director of Education is authorized to provide the administrative procedures necessary to implement this policy.

**ADOPTED OCTOBER 28, 2009  
REVISED FEBRUARY 27, 2013**



TO: The Chairperson and Members of the  
Business and Facilities Standing Committee

FROM: Superintendent of Business Services

SUBJECT: **REVIEW OF POLICY NO. 2197 – MANAGEMENT OF PERSONAL  
INFORMATION**

**1. Background**

Policy No. 2197 – Management of Personal Information was adopted by the Board on October 28, 2009. It is attached as APPENDIX A.

**2. Current Status**

Upon review of Policy No. 2197 – Management of Personal Information, it was determined that all necessary elements of the existing Policy are current and provide clear direction to staff.

**RECOMMENDATION**

That the Business and Facilities Standing Committee recommend that the Board approve that Policy No. 2197 – Management of Personal Information remain status quo, as set out in APPENDIX A of Report No. BF-D-3, Review of Policy No. 2197 – Management of Personal Information, dated February 6, 2013.

**Respectfully submitted by:**

Brian Jeffs  
Superintendent of Business Services

February 6, 2013

**BUSINESS ADMINISTRATION 2100****MANAGEMENT OF PERSONAL  
INFORMATION 2197**

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**1. Rationale**

The Simcoe County District School Board collects personal information to support the provision of educational services to its students. The Board operates under the authority of the *Education Act* and its associated regulations.

The management of personal information collected by the Board for this purpose is in accordance with the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* and the *Personal Health Information Protection Act (PHIPPA)*. These laws ensure that public bodies are open and accountable to the public by providing a right of access to records, and to protect the privacy of individuals by controlling the manner in which public bodies collect, use and disclose personal information.

**2. Policy**

It is the policy of the Simcoe County District School Board to collect, use and disclose personal information in the course of meeting its statutory duties and responsibilities. The Board is committed to the protection of privacy and complies with all applicable regulations in the *Education Act*, the *Municipal Freedom of Information and Protection of Privacy Act* and the *Personal Health Information Protection Act, 2004* and any other applicable statute.

**3. Guidelines**

The protection of personal information held by the Board is guided by the following principles:

**3.1 Accountability and Responsibility**

Under MFIPPA, the Simcoe County District School Board is responsible for personal information under its control. The Director of Education and/or designate is accountable for the organization's compliance with this law.

Under PHIPPA, health information custodians are responsible for personal health information in their custody and control and may designate an individual within their school board as an agent to assist with compliance with the Act.



**BUSINESS ADMINISTRATION 2100**

**MANAGEMENT OF PERSONAL INFORMATION 2197**

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**3.2 Specified Purposes**

The Board shall identify the purpose for which personal information is collected and individuals shall be notified of the purposes and any other information required by legislation at or before the time personal information is collected.

**3.3 Consent**

Personal information is collected for the provision of educational services to students in accordance with pertinent legislation. When required by this legislation, the knowledge and informed consent of an individual will be obtained for the collection, use and disclosure of personal information.

**3.4 Limiting Collection**

The Board shall limit the collection of personal information to that which is necessary for its specified purpose in accordance with its statutory duties and responsibilities.

**3.5 Limiting Use, Retention and Disclosure**

The Board shall not use, retain or disclose personal information for purposes other than those for which it was collected, except with the consent of the individual or as authorized or required by legislation. The Board shall retain personal information in accordance with the Simcoe County District School Board's Records and Information Management Policy and Program.

**3.6 Accuracy**

The Board shall implement processes to ensure that personal information is accurate, complete and current in order to fulfil the specified purposes for its collection, use, disclosure, and retention.

**3.7 Safeguards**

The Board shall ensure that personal information is secured and protected from unauthorized access, use, disclosure, and inadvertent destruction by adhering to safeguards appropriate to the sensitivity of the information.

**3.8 Openness and Transparency**

The Board shall make readily available to the public specific information about its policies and practices relating to the management of personal information.

**BUSINESS ADMINISTRATION 2100****MANAGEMENT OF PERSONAL  
INFORMATION 2197**

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Page 3**3.9 Access and Correction**

Upon request, the Board shall allow an individual access to their personal information in accordance with the statutes, subject to any mandatory or discretionary exemptions. An individual has the right to challenge the accuracy and completeness of their personal information and to request that it be amended as appropriate or to have a letter or statement of disagreement retained on file. An individual to whom disclosure has been granted in the year preceding a correction has the right to be notified of the correction statement. An individual will be advised of any third party service provider requests for his/her personal information in accordance with privacy legislation.

**3.10 Compliance**

An individual shall have the ability to address or challenge compliance with this policy to the Director of Education or designate.

**4. Administrative Procedures**

The Director of Education is authorized to provide the administrative procedures necessary to implement this policy.

**ADOPTED OCTOBER 28, 2009  
REVIEWED FEBRUARY 27, 2013**

TO: The Chairperson and Members of the  
Business and Facilities Standing Committee

FROM: Superintendent of Business Services

SUBJECT: **REVIEW OF POLICY NO. 2220 – SPECIAL GRANTS TO ORGANIZATIONS**

**1. Background**

Policy No. 2220 – Special Grants to Organizations was adopted by the Board on June 14, 1989 and reviewed on March 31, 2010. It is attached as APPENDIX A.

**2. Current Status**

Upon review of Policy No. 2220 – Special Grants to Organizations, it was determined that all necessary elements of the existing Policy are current and provide clear direction to staff.

**RECOMMENDATION**

That the Business and Facilities Standing Committee recommend that the Board approve that Policy No. 2220 – Special Grants to Organizations remain status quo, as set out in APPENDIX A of Report No. BF-D-4, Review of Policy No. 2220 – Special Grants to Organizations, dated February 6, 2013.

**Respectfully submitted by:**

Brian Jeffs  
Superintendent of Business Services

February 6, 2013

**BUSINESS ADMINISTRATION 2200****SPECIAL GRANTS TO ORGANIZATIONS 2220**

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**1. Rationale**

The Simcoe County District School Board recognizes that many organizations share in the education of the board's students through direct or indirect support or provision of educational opportunities. The Board believes that such contributions reflect the responsibility shared by the school system, the community and other agencies for education. To help ensure that a broad range of educational programs is available in the county, the Board believes it is appropriate by way of the payment of special grants to support those organizations whose activities and purposes are directly related to school programs.

**2. Policy**

It is the policy of the Board that special grants may be paid to organizations within Simcoe County which provide educational programs or activities for the board's students.

**3. Guidelines**

3.1 The total amount of grants payable in any year will be limited to funds set in the board's annual budget for this purpose.

3.2 To be eligible for a grant an organization must:

3.2.1 Provide a program or activity that is not readily available in schools and is directly in support of school programs. Priority will be given to programs of the following kinds:

- 3.2.1.1 cultural activities;
- 3.2.1.2 outdoor education;
- 3.2.1.3 health-promoting activities.

3.2.2 When admission fees or user-fees are normally charged, reduce or eliminate such fees for the board's schools.

3.2.3 Operate as a properly constituted, non-profit organization.



**BUSINESS ADMINISTRATION 2200**

**SPECIAL GRANTS TO ORGANIZATIONS 2220**

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- 3.3 Grants will be limited to a maximum of \$5 000 per application and made available on a one-year basis. An organization which is receiving a grant may apply to have the grant extended up to a maximum of three consecutive years.

The Board will require a review of services provided prior to the consideration of extending a grant for a second or third year.

- 3.4 Applications for grant support must be received by March 1 in the year of funding. Recipient organizations will be required to sign an agreement stipulating the conditions of the grant and the services to be provided.
- 3.5 Funds provided under this policy are intended as a short-time commitment to certain programs and activities. The Board will consider separately from municipalities, authorities and other boards, requests for participation in projects with a major or long-term financial commitment.

**4. Administrative Procedures**

The Director of Education is authorized to provide the administrative procedures necessary to implement this policy.

**ADOPTED JUNE 14, 1989  
REVIEWED MARCH 31, 2010  
REVIEWED FEBRUARY 27, 2013**

TO: The Chairperson and Members of the  
Business and Facilities Standing Committee

FROM: Superintendent of Facility Services

SUBJECT: **ATTENDANCE AREA REVIEW: ORILLIA SECONDARY SCHOOLS**

**1. Background**

The Board approved an attendance area review for the Orillia secondary schools as set out in Report No. BF-D-4, Capital Plan – 2011 dated January 11, 2012. Following the guidelines of Board Policy 2317 – School Attendance Areas, the review was undertaken to address program issues relating to declining enrolment, to align elementary feeder schools with secondary attendance areas to as large a degree as possible, and to establish attendance areas that are sustainable and consistent with the approved motions from the Pupil Accommodation Review which concluded in March 2009. To summarize, the Pupil Accommodation Review recommended and the Board approved that, pending Ministry of Education approval and funding, Orillia District Collegiate & Vocational Institute and Park Street Collegiate Institute would be closed and a new replacement secondary school would be constructed on the Park Street Collegiate Institute's site, and to place into the Capital Plan consultation process improvements at Twin Lakes Secondary School. On January 17, 2013 Ministry of Education approval for a new replacement Orillia secondary school was received.

The proposed attendance area changes will provide greater balance and sustainability over the long term for the schools affected by the recommendations in this report and provides the framework for the consolidation of Orillia District Collegiate & Vocational Institute and Park Street Collegiate Institute. The benefits of this consolidation will be reflected in program delivery, facility upgrades, and it provides greater equity in terms of programming opportunities and school efficiencies.

**2. Current Status**

Orillia District Collegiate & Vocational Institute has an enrolment of approximately 645 students with a capacity for 933 (69% utilization), Park Street Collegiate Institute has an enrolment of approximately 610 students with a capacity for 954 (64% utilization), and Twin Lakes Secondary School has an enrolment of approximately 790 students with a capacity for 966 (82% utilization). The low enrolment and underutilization at each of these schools has negatively impacted program opportunities for students, and program delivery for school staff. Short and long term projections indicate that enrolment will remain stable. Enrolment at the three secondary schools is approximately 2,045 students.

APPENDIX A and A-2 outlines the current attendance areas. The following are the areas proposed for transfer, illustrated in APPENDIX B and B-2:

- Transfer the portion of the Harriett Todd Public School attendance area that is currently designated to attend Park Street Collegiate Institute to Twin Lakes Secondary School;



- Transfer the portion of the Regent Park Public School attendance area that is currently designated to attend Orillia District Collegiate & Vocational Institute to Twin Lakes Secondary School;
- Transfer the East Oro Public School attendance area that is currently designated to attend Park Street Collegiate Institute to Twin Lakes Secondary School;
- Transfer the portion of the Guthrie Public School attendance area that is currently designated to attend Park Street Collegiate Institute to Twin Lakes Secondary School; and
- Combine the remaining Orillia District Collegiate & Vocational Institute and Park Street Collegiate Institute attendance areas into a single attendance area.

These changes would result in two new secondary school attendance areas as opposed to three which is consistent with the approved Pupil Accommodation Review motions of March 2009. The proposed attendance areas for the new Twin Lakes Secondary School community and the new Orillia District Collegiate & Vocational Institute/Park Street Collegiate Institute school community are illustrated in APPENDIX C and C-2. The two schools would be of similar sizes and have student populations of sufficient size to support a wide range of programming opportunities for students.

The proposal aligns elementary family/feeder schools to as large a degree as possible. Currently, grade eight students entering into grade nine from six of the elementary schools that feed into the three current Orillia secondary schools are designated to attend more than one secondary school. For example, approximately 40% of grade eight students entering grade nine from Regent Park Public school are designated to attend Orillia District Collegiate & Vocational Institute and 60% are designated to attend Twin Lakes Secondary School. The proposal eliminates four of these instances, leaving Guthrie Public School and Coldwater Public School as the only elementary schools that have attendance areas that do not entirely align with secondary school attendance areas involved in this review. Portions of these school's attendance areas are designated to attend Eastview Secondary School and Midland Secondary School respectively. Due to geographic, distance, and utilization factors, it is not recommended to align these feeders at this time. APPENDIX D outlines the proposed impacts to the family/feeder schools.

### **3. Comments**

A public meeting was held on November 8, 2012 at Twin Lakes Secondary School to consult with the community and encourage feedback to the proposal. There was minimal concern expressed at the meeting with the proposed attendance area changes. Concern, however, was raised with regards to how the implementation would occur as well as with the timing of the proposed changes. At the time of the meeting, Ministry of Education approval had not yet been received for a new replacement Orillia secondary school. It was initially proposed that the new Orillia District Collegiate & Vocational Institute/Park Street Collegiate Institute school community would utilize both facilities (two campus school) which prompted some safety, administrative and programming concerns from the community.

Staff proposed that changes take effect September 2014 as per Board Policy 2317 – School Attendance Areas. Concerns were expressed that this could, in some instances, result in some incoming grade nine students having to transition to two different secondary schools over a period of two years. It was suggested that the changes take effect September 2013 or, alternatively, allow incoming grade nine students in 2013 to transition directly to the secondary school they would be designated to attend for September 2014. The issue of grandfathering was also discussed. Concerns regarding the movement of current students in the midst of their secondary school career were expressed.

Concerns were also expressed from some families in the East Oro Public School community. Staff had issued a media release and sent communication home with every secondary student and elementary student within the family of schools. Some members of this community however, did not feel the notification and communication process was adequate. Concerns were also raised about East Oro Public School students attending Twin Lakes Secondary School resulting in a loss of the historical aspect of the East Oro Public School community attending Park Street Collegiate Institute.

#### **4. Conclusion**

The proposed changes would result in two new secondary school attendance areas. The new Twin Lakes Secondary School attendance area and the new Orillia District Collegiate & Vocational Institute/Park Street Collegiate Institute school attendance area would be of similar sizes and have student populations of sufficient size to support a wide range of programming opportunities for students while also aligning elementary school family/feeders to as large a degree as possible. Projected enrolment and utilization is outlined in APPENDIX E.

Section 4.1.7 of Board Policy 2317 – School Attendance Areas states that “in normal circumstances, a report will be presented to the Board by March 31 for approval of boundary changes for the elementary panel for September and for the secondary panel for the subsequent September.” To comply with this policy it was initially recommended that the proposed attendance areas take effect September 2014. In light of new information regarding Ministry of Education approval for a new replacement Orillia secondary school being received subsequent to commencement of this review, it is now recommended that the proposed attendance area changes take effect September 2013. This would eliminate some incoming grade nine students having to transition to two different secondary schools over a period of two years, provide program benefits to all students who attend Orillia public secondary schools sooner, eliminate the need to have a two campus school community, and allow the opportunity to begin demolition and the construction of a new replacement Orillia secondary school on the current Park Street Collegiate Institute site earlier. It is recommended that the students designated to attend the new replacement Orillia secondary school would be accommodated at the Orillia District Collegiate & Vocational Institute site until such time as construction is complete.

Historically, for program purposes, open access has been practiced in the Orillia secondary schools. This has resulted in a number of students attending schools on an out of area basis. Due to this, and to address concerns expressed by the community, it is recommended that all current secondary students be given the option to finish their secondary school career with their current school community. Consideration will be also given to all incoming grade nine students to attend the school of their choice.

The recommended attendance areas for Twin Lakes Secondary School and the new Orillia District Collegiate & Vocational Institute/Park Street Collegiate Institute school community are set out in APPENDIX C and C-2. The new attendance areas are recommended to be implemented in September 2013.

### **RECOMMENDATIONS**

1. That the Business and Facilities Standing Committee recommend that the Board approve the attendance areas, as set out in Report No. BF-D-5, Attendance Area Review: Orillia Secondary Schools, dated February 6, 2013.
2. That the Business and Facilities Standing Committee recommend that the Board approve the implementation of the attendance areas effective September 2013, as set out in Report No. BF-D-5, Attendance Area Review: Orillia Secondary Schools, dated February 6, 2013.

### **Respectfully submitted by:**

John Dance  
Superintendent of Facility Services

February 6, 2013

# Current Attendance Areas for Secondary Schools in Orillia

REPORT NO. BF-D-5  
APPENDIX A  
FEBRUARY 6, 2013

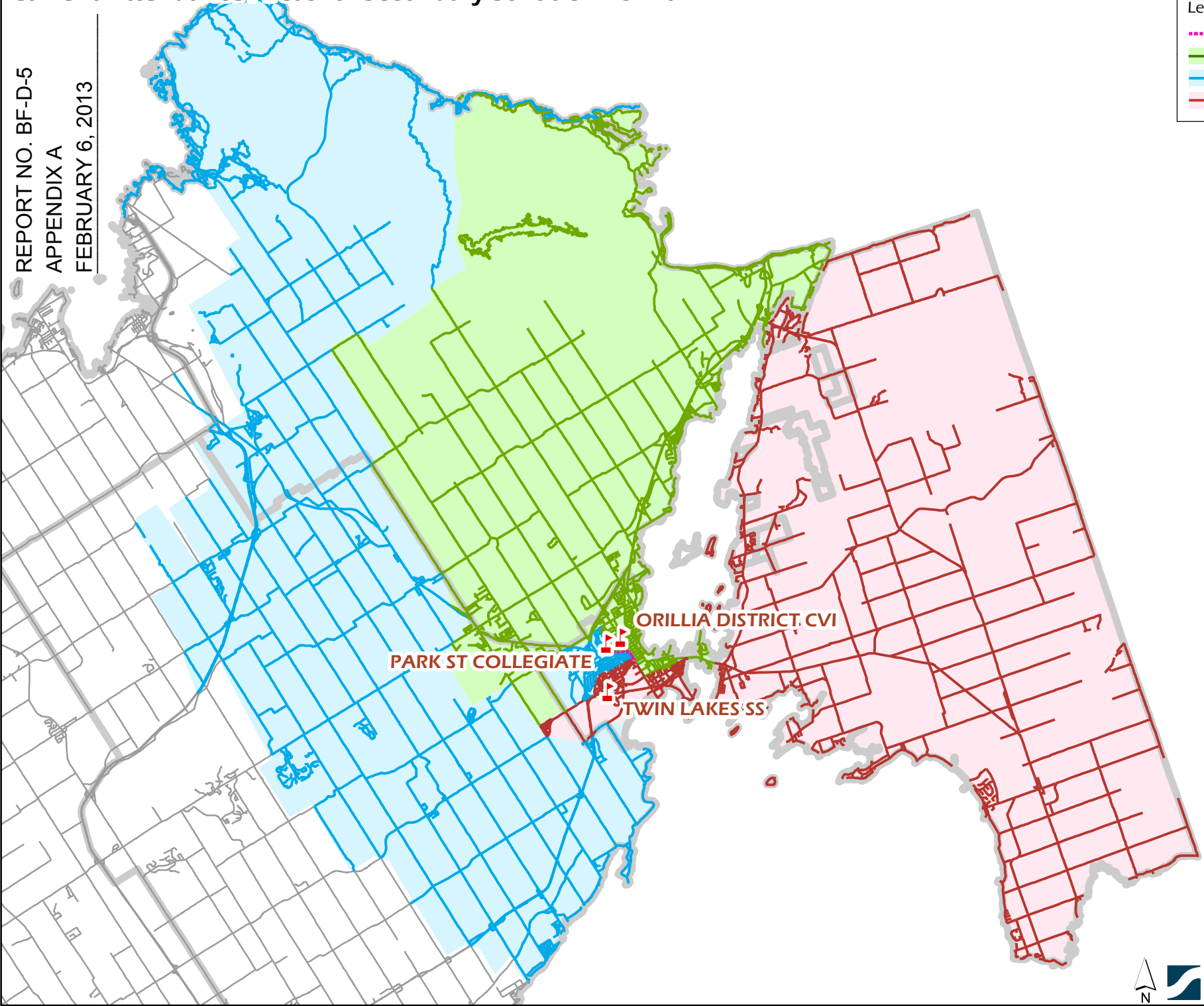
Legend

Shared Boundary

ODCVI

Park Street

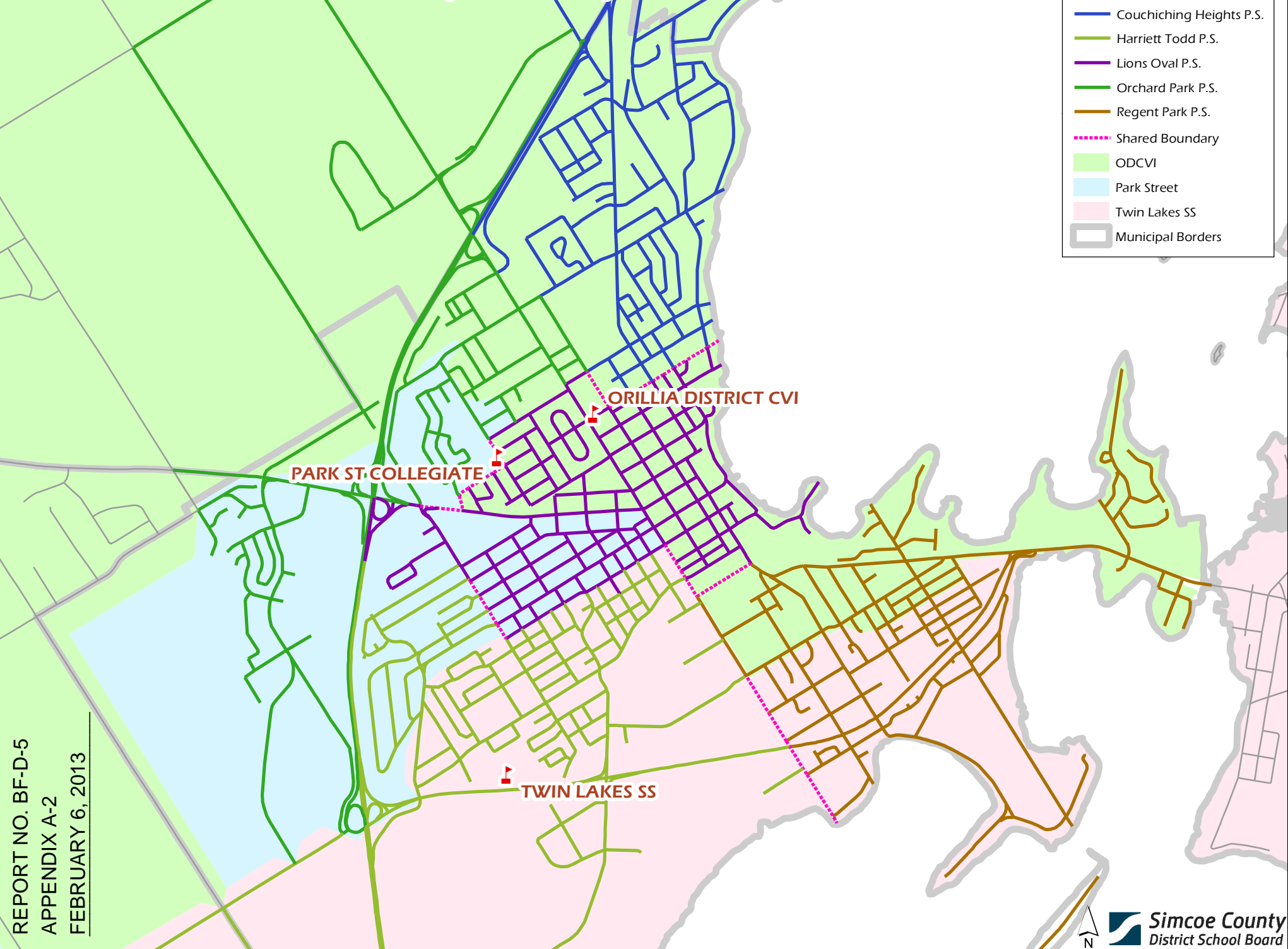
Twin Lakes SS



# Current Attendance Areas for Secondary & Elementary Schools in Orillia

## Legend

- Couchiching Heights P.S.
- Harriett Todd P.S.
- Lions Oval P.S.
- Orchard Park P.S.
- Regent Park P.S.
- Shared Boundary
- ODCVI
- Park Street
- Twin Lakes SS
- Municipal Borders

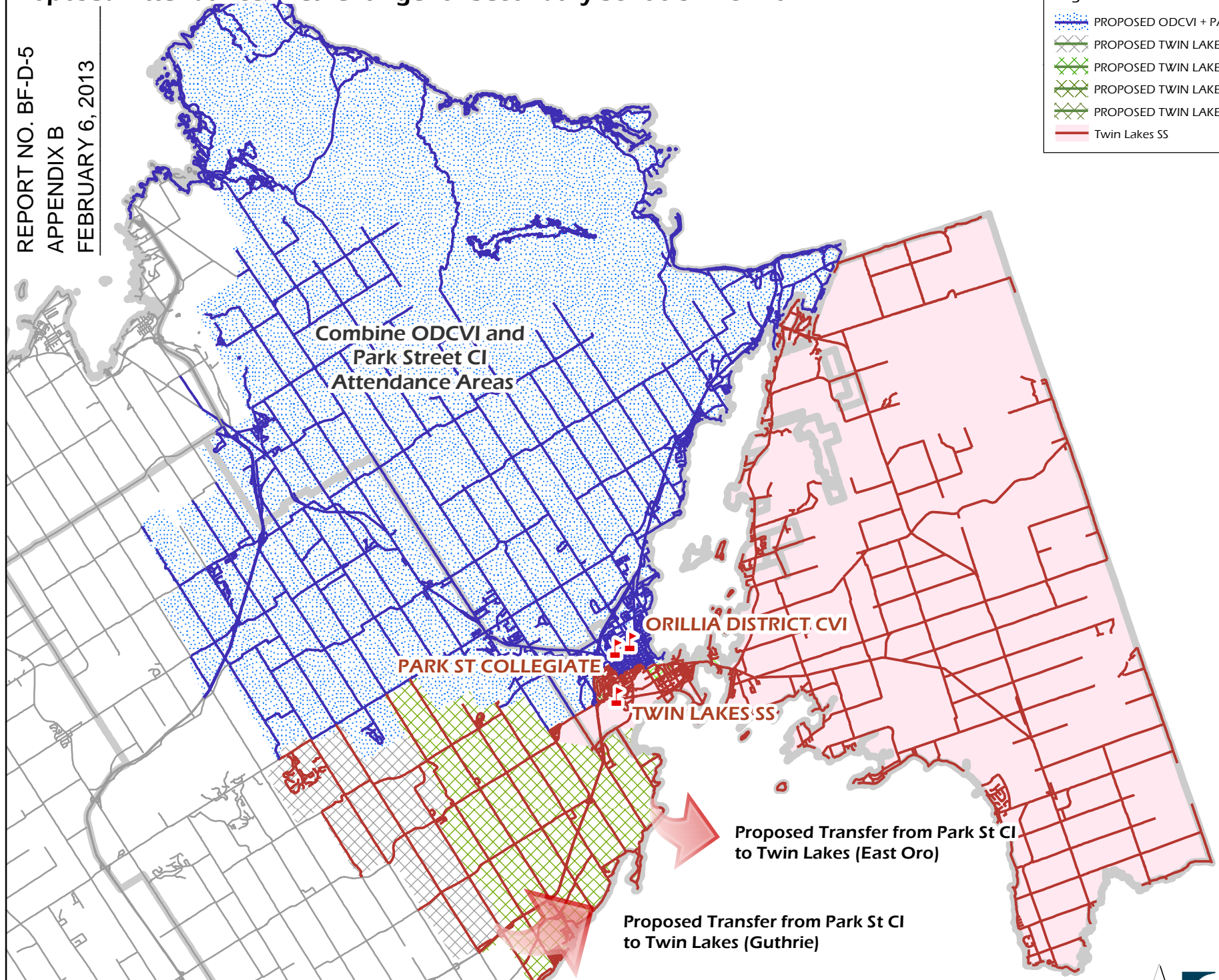




# Proposed Attendance Area Change for Secondary Schools in Orillia


REPORT NO. BF-D-5  
APPENDIX B  
FEBRUARY 6, 2013


- Legend
- PROPOSED ODCVI + PARK ST C
  - PROPOSED TWIN LAKES SS (Part of Guthrie PS)
  - PROPOSED TWIN LAKES SS (East Oro PS)
  - PROPOSED TWIN LAKES SS (Harriett Todd PS)
  - PROPOSED TWIN LAKES SS (Regent Park PS)
  - Twin Lakes SS





# Proposed Attendance Areas Change for Secondary Schools in Orillia

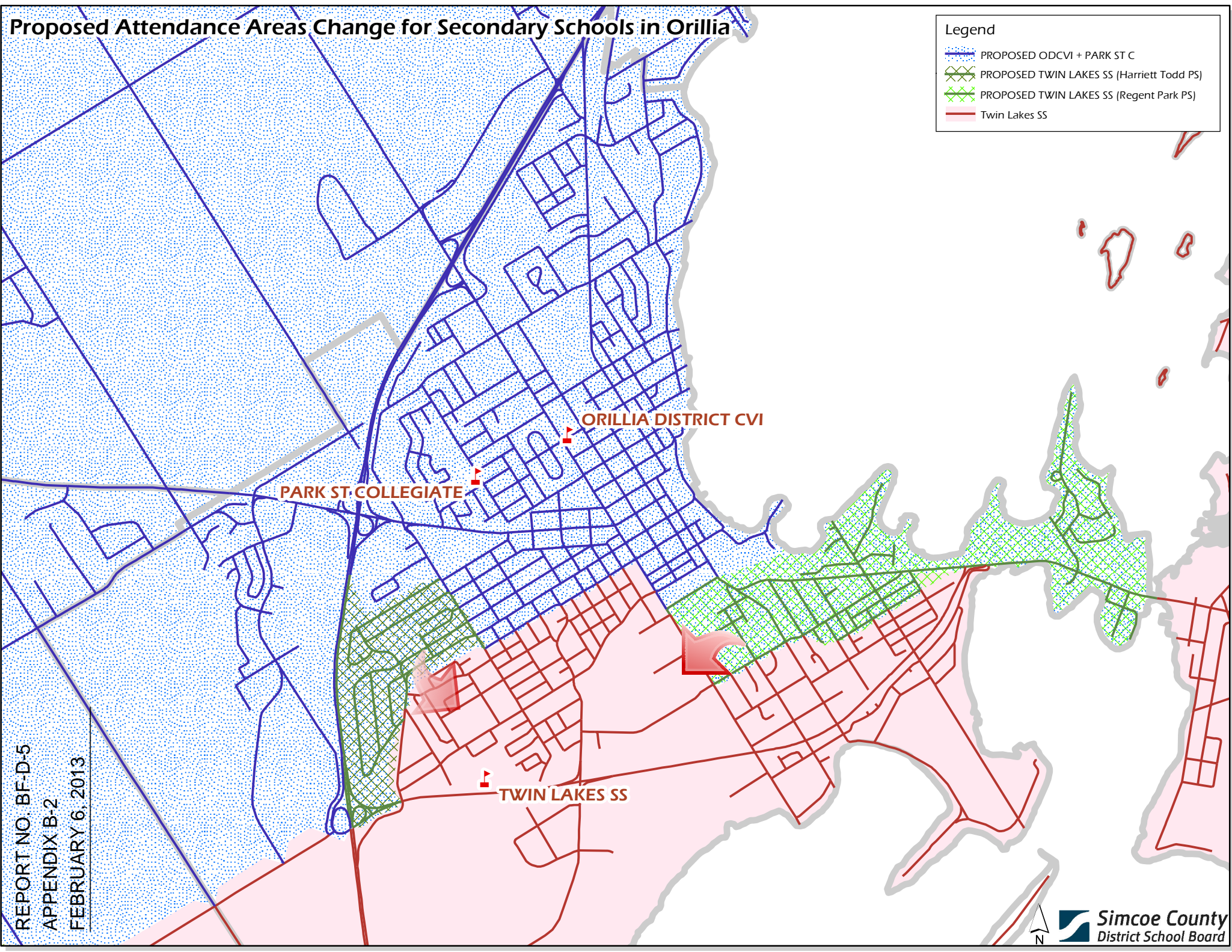
Legend

 PROPOSED ODCVI + PARK ST C

 PROPOSED TWIN LAKES SS (Harriett Todd PS)

 PROPOSED TWIN LAKES SS (Regent Park PS)

 Twin Lakes SS



REPORT NO. BF-D-5  
APPENDIX B-2  
FEBRUARY 6, 2013

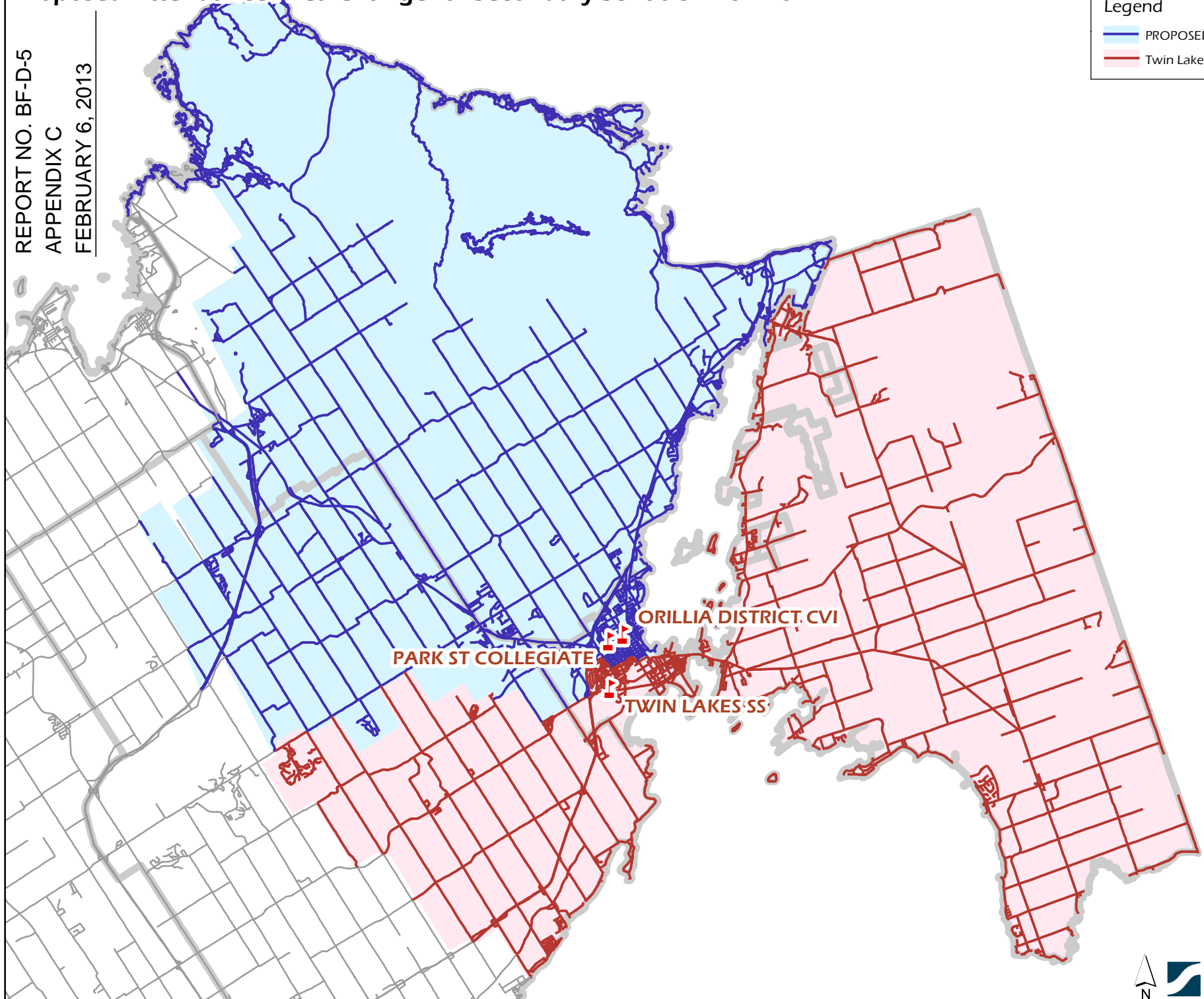


# Proposed Attendance Area Change for Secondary Schools in Orillia

REPORT NO. BF-D-5  
APPENDIX C  
FEBRUARY 6, 2013

## Legend

- PROPOSED ODCVI + PARK ST C
- Twin Lakes SS

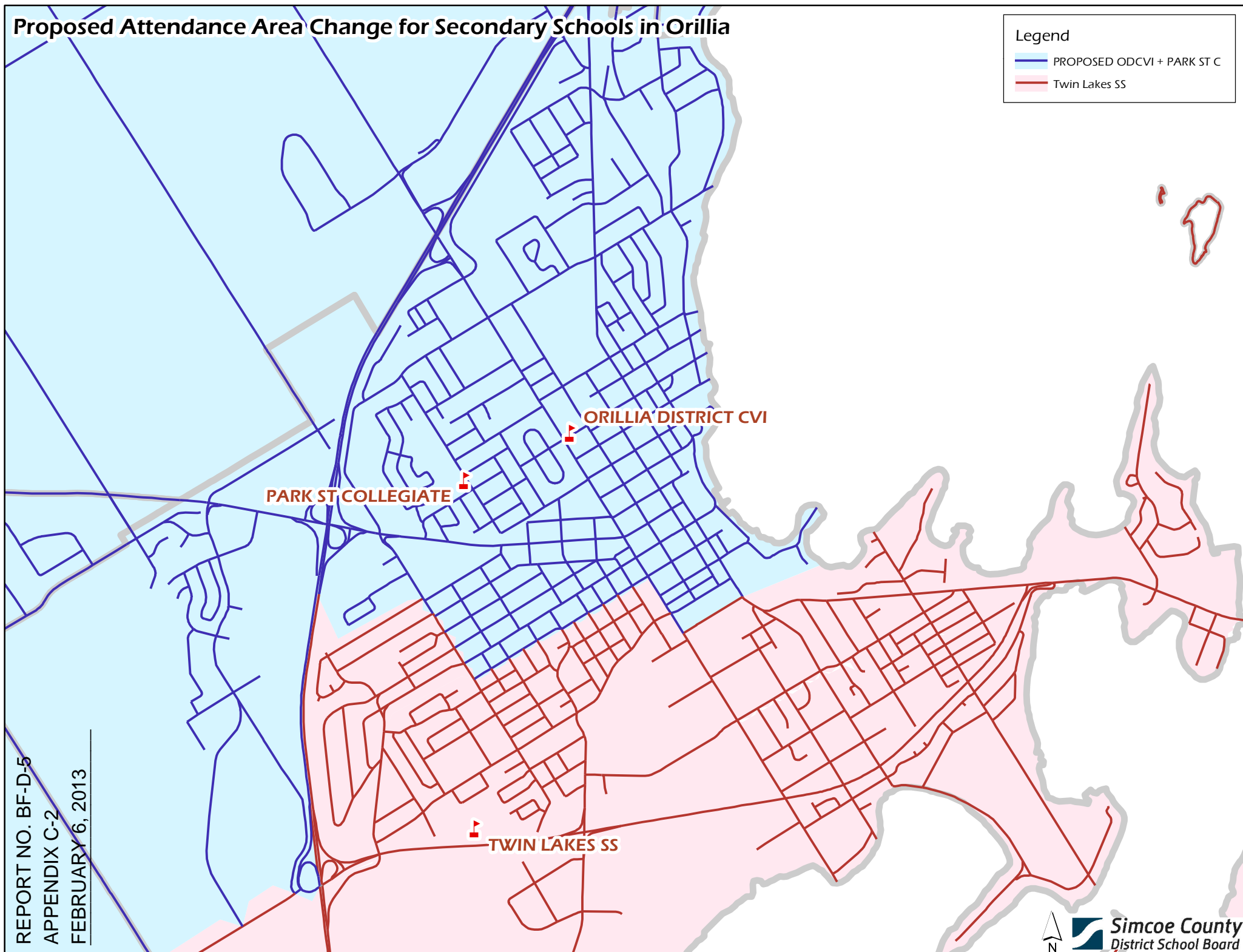




# Proposed Attendance Area Change for Secondary Schools in Orillia

## Legend

- PROPOSED ODCVI + PARK ST C
- Twin Lakes SS



## Current

### Park Street C.I.

<b>School</b>	<b>Rate</b>
Coldwater	80%
East Oro	100%
Guthrie	20%
Harriett Todd	20%
Lions Oval	40%
Orchard Park	60%
Warminster	100%

### Twin Lakes SS

<b>School</b>	<b>Rate</b>
Brechin	100%
Harriett Todd	80%
Rama	100%
Regent Park	60%
Uptergrove	100%

### O.D.C.V.I

<b>School</b>	<b>Rate</b>
Ardtree/Cumberland Bch	100%
Couchiching Hts.	100%
Lions Oval	60%
Marchmont	100%
Orchard Park	40%
Regent Park	40%

## Proposed

### Park Street C.I./O.D.C.V.I.

<b>School</b>	<b>Rate</b>
Ardtree/Cumberland Bch	100%
Coldwater	80%
Couchiching Hts.	100%
Lions Oval	100%
Marchmont	100%
Orchard Park	100%
Warminster	100%

### Twin Lakes SS

<b>School</b>	<b>Rate</b>
Brechin	100%
East Oro	100%
Guthrie	20%
Harriett Todd	100%
Rama	100%
Regent Park	100%
Uptergrove	100%

**Current**

School	Capacity	Current Enrolment	Projected Enrolment			% of Capacity			
			2013	2018	2023	Current	2013	2018	2023
O.D.C.V.I	933	647	619	745	757	69%	66%	80%	81%
Park Street C.I.	954	611	623	654	664	64%	65%	69%	70%
Twin Lakes S.S.	966	793	778	656	625	82%	81%	68%	65%
<b>Total</b>	<b>2853</b>	<b>2051</b>	<b>2020</b>	<b>2055</b>	<b>2046</b>	<b>72%</b>	<b>71%</b>	<b>72%</b>	<b>72%</b>

**Proposed**

School	Capacity	Current Enrolment	Projected Enrolment			% of Capacity			
			2013	2018	2023	Current	2013	2018	2023
O.D.C.V.I./Park Street C.I.	933	NA	1170	1113	1113	NA	125%	111%	111%
Twin Lakes S.S.	966	NA	850	942	933	NA	88%	98%	97%
<b>Total</b>	<b>1899</b>	<b>NA</b>	<b>2020</b>	<b>2055</b>	<b>2046</b>	<b>NA</b>	<b>106%</b>	<b>108%</b>	<b>108%</b>

Note: O.D.C.V.I./Park Street C.I. 2013 utilization reflects current O.D.C.V.I. capacity. It is anticipated the new school will be approximately 1,005 pupil places and utilization figures for 2018 and 2023 account for the change in capacity.

TO: The Chairperson and Members of the  
Business and Facilities Standing Committee

FROM: Superintendent of Business Services

SUBJECT: **2013-2014 SCHOOL BASIC BUDGET MODEL**

**1. Background**

School Basic Budget is an allocation of dollars from the Board's core operating budget to each elementary and secondary school within the Simcoe County District School Board. The funding formula has provided each elementary school with a fixed based amount (school size dependent) and variable component based on student enrolment. The secondary school funding formula is based on student enrolment and a standard fixed funding component. As a result of Board discussions in the spring of 2011, staff was asked to review the School Basic Budget funding formula and make recommendations regarding the formula, for implementation in the 2012–2013 fiscal year.

In June 2011, a general call was made inviting individuals to participate on the School Basic Budget project team. The team was established in early October of 2011 and met three (3) times between October and December of 2011 to review and make recommendations regarding the School Basic Budget allocation model. Project team membership was comprised of Principals and Vice Principals from both the elementary and secondary panels. For 2012-2013, the board agreed to maintain the 2011-2012 model, enabling staff to focus on training of school administrators to ensure consistent application of budgeting strategies.

The team met again in January 2013 to develop recommendations for implementing a new funding model in the 2013-2014 academic year.

**2. Current Status**

The attached APPENDIX A provides a summary of the proposed School Basic Budget model for 2013-2014. Many of the fixed costs in the schools that were previously covered by School Basic Budget have been reallocated centrally. There does continue to be fixed costs paid by School Basic Budget. As such, there is a need for the model to have a component of base funding that covers fixed costs combined with per pupil funding to cover the variable costs attributed to the School Basic Budget. The proposed model reflects a change from a variable base component (school size dependent) to a standard base component, for all elementary schools. The team proposes a 3-year phase-in to the standard base component proposed in the new model.

**RECOMMENDATION**

That the Business and Facilities Standing Committee recommend that the Board approve the School Basic Budget funding model for the fiscal year 2013–2014, as set out in APPENDIX A, of Report No. BF-D-6, 2013-2014 School Basic Budget Model, dated February 6, 2013.

**Respectfully submitted by:**

Brian Jeffs  
Superintendent of Business Services

February 6, 2013

**2012-2013 Elementary School Distribution**

	ADE	
	Schools	Students
0-300	34	8,037
301-500	39	15,415
501+	12	7,861
	85	31,313
		100%

**Elementary - Enrolment Based Allocation Model**

	2013-2014 Proposed Budget	2012-2013 Budget
Per Pupil Amount	\$ 66.89	\$ 66.89
Per School Amount - 0 to 300	7,340	9,632
Per School Amount - 301 to 500		6,177
Per School Amount - 501 plus		4,247
Twinned School Allowance	8,000	8,000
Amount per Sp Ed Class pupil	50	50
Amount per FSL pupil	30	30
Amount per EFSL pupil	49	49
Amount per new EFSL class	5,000	5,000

**Secondary - Enrolment Based Allocation Model**

	2013-2014 Proposed Budget	2012-2013 Budget
Per Pupil Amount	\$ 151.64	\$ 151.64
Per School Amount	18,295	18,295
Amount per Sp Ed Class pupil	100	100
Amount per EFSL pupil	30	30
Amount per Alternative Learning program site	3,875	3,875

NOTE: Proposed 3-year phase-in.

TO: The Chairperson and Members of the  
Business and Facilities Standing Committee

FROM: Superintendent of Business Services

SUBJECT: **CONTRACT AWARDS WITHIN APPROVED BUDGET**

1. **Background**

In accordance with the APM A2500-Purchasing Procedures, award of contract for the purchase of goods and services over \$100,000 will require Board approval after the competitive bid process if the bid exceeds the approved budget. When the bid is within the Board approved budget, award of contract will require the approval of the Director of Education or designate. Business Services will submit a monthly report to Business and Facilities Standing Committee, for information, summarizing awarded contracts within approved budget.

2. **Current Status**

The following is an awarded contract within approved budget.

The successful bid for **Tender 2012-575T Supply and Delivery of Cisco Wireless Devices, Phase 2** was submitted by Compu-Solve Technologies Inc. Midland, Ontario in the amount of \$232,191.00. A summary of tender responses received is outlined in APPENDIX A.

3. **Report Status**

This report is provided for information.

**Respectfully submitted by:**

Brian Jeffs  
Superintendent of Business Services

February 6, 2013

Simcoe County District School Board

**Request for Tender**  
**Supply and Delivery of Cisco Wireless Devices, Phase 2**  
**2012-575T**

<b>BIDDER'S NAME</b>	Compu-Solve Technologies Inc. Midland, ON	Dimension Data Canada Inc. Mississauga, ON					
	\$232,191.00	\$251,121.00					

Date of Opening: December 11, 2012

Tenders In: 2

**APPLICABLE TAXES NOT INCLUDED**

TO: The Chairperson and Members of the  
Business and Facilities Standing Committee

FROM: Superintendent of Facility Services

SUBJECT: **ENERGY EFFICIENT SCHOOLS UPDATE**

**1. Background**

The Ministry of Education announced a \$550 million investment to improve the energy efficiency of Ontario schools on April 24, 2009. The funding was intended to be used to create more energy efficient learning spaces and reduce greenhouse gas emissions. The Simcoe County District School Board (SCDSB) received a total allocation of \$9,611,181 to be spent over two years in three phases.

**2. Projects**

Under Phase I, valued at \$591,377, Enerlife Consulting was retained in September 2009 through a competitive procurement process to serve as project manager and prime consultant in determining the potential for energy savings, identifying conservation measures and assisting the board with implementation and verification of savings. Phase II and Phase III consisted of the implementation of a variety of measures including lighting retrofits, right sizing of mechanical equipment, rebalancing of ventilation systems, enhancement of building automation systems (BAS) and operating sequences, implementation of new software to remotely power down computers board wide, and building envelope improvements. These measures will result in long term operational improvements and a reduction of energy consumption.

The value of Phase II funding was \$3,483,638 with construction undertaken in 2009 and 2010; Phase III funding was \$5,536,166 and all projects were completed by the August 31, 2012 deadline. This included reporting the use of this funding and the resulting impact on energy use of the projects as required by the ministry. A summary of all projects completed as part of Phase II and III are attached as APPENDIX A.

A standards document outlining the energy performance criteria for lighting, mechanical and BAS systems was developed as part of this funding initiative. These standards have been adopted for retrofit work as well as for all new construction projects. All new designs will need to comply with the energy performance criteria noted in the standards document. This is a departure not only from past practice, but it also stands out as a leading edge energy savings approach few other organizations have implemented. In the past, energy targets were not considered as a basis for building designs and instead simply conformed to building codes and/or industry standards – standards which have been shown to be excessive in terms of energy performance and which are being improved upon under the Energy Efficient Schools initiative.



**3. Energy Savings**

Phase II and Phase III lighting retrofits were completed at 23 schools, 18 schools received mechanical retrofits and/or BAS upgrades and four schools received building envelope upgrades (APPENDIX A). It was projected that these projects would result in an annual reduction of 4.6 million kWh of electricity and 420,000 cubic meters of natural gas translating to approximately \$615,000 in annual utility cost avoidance.

Based on energy data collected, up until the third quarter of 2012 we have seen savings of 3.1 million kWh of electricity and 584,000 m<sup>3</sup> of natural gas translating into over \$600,000 in avoided utility costs. Actual savings realized up to the end of the third quarter of 2012 indicate that the total annual savings will be even greater than originally projected. A graph summarizing the pre and post energy savings of the schools in this program is attached in APPENDIX B.

**4. Incentive Program Rebates**

The Ontario Power Authority (OPA), in conjunction with the local distribution companies (LDCs), recognizes the benefit of these reductions in energy demand and consumption as they reduce the load on their generating and distribution systems. As such, they offer financial incentives for buildings that have completed retrofits resulting in a reduction in consumption of electricity and natural gas. The SCDSB has applied for incentives totaling over \$900,000. To date the SCDSB has received \$783,000 in incentives.

**5. Next Steps**

With the retrofits under this funding initiative completed, it is important that the SCDSB continue with the implementation of a performance management process. This will include the ongoing monitoring and reporting of actual school energy use and will ensure that achieved energy performance levels and associated savings are maintained. Any deviation from established target levels will be identified promptly and remedial action put into place. The ongoing operational savings that can be achieved from the reduction in unnecessary energy consumption will provide an excellent return on this investment and optimize the impact of available funding.

The noted reduction in energy consumption and associated cost savings arising from the retrofit projects are based on only a fraction of all SCDSB schools completed. In order to maximize the amount of energy and dollars that can be saved, it is proposed that the retrofit measures and energy performance standards adopted as part of this initiative be extended to all SCDSB schools. It is important that energy savings and incentives received from the energy efficiency retrofits are applied for additional energy conservation projects to support the achievement of energy performance targets and school based energy/environmental initiatives.

**6. Report Status**

This report is provided for information.

**Respectfully submitted by:**

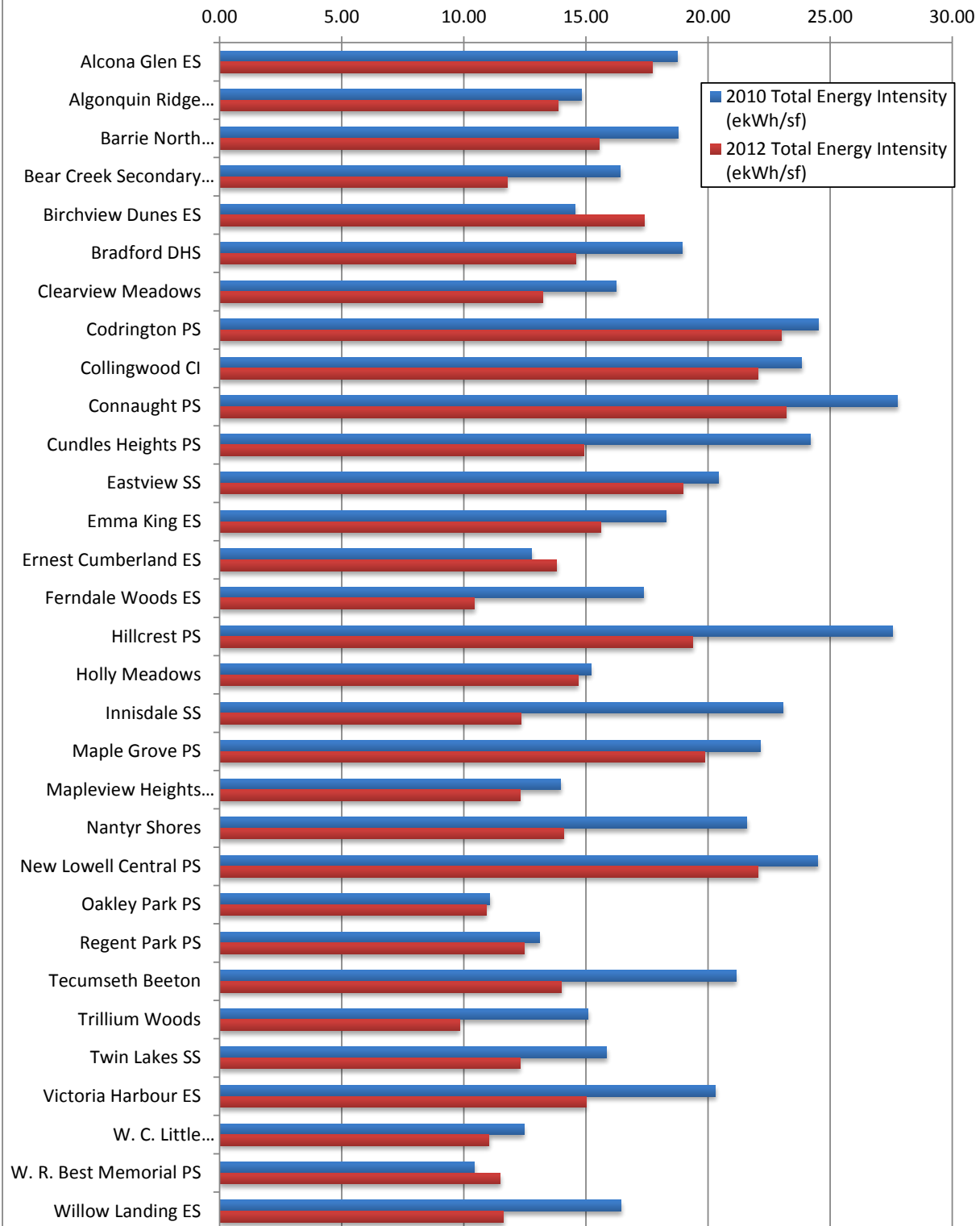
John Dance  
Superintendent of Facility Services

February 6, 2013

## Project Summary

School	Lighting	Mechanical	BAS	Other
Alcona Glen	X			
Algonquin Ridge	X			
Barrie North				Windows Replaced
Bear Creek	X	X		
Birchview Dunes	X			
Bradford DHS	X		X	
Clearview Meadows			X	
Codrington				Windows replaced
Collingwood Collegiate	X	X	X	
Connaught			X	Windows replaced
Cundles Heights		X	X	
Eastview	X	X		
Emma King	X			
Ernest Cumberland	X		X	
Ferndale Woods	X	X	X	
Forest Hill				Automation Controls for Portables
Hillcrest				Windows replaced
Holly Meadows	X			
Innisdale	X	X		
Maple Grove			X	
Mapleview Heights	X			
Nantyr Shores	X	X	X	
New Lowell	X		X	
Oakley Park	X	X	X	
Regent Park	X	X		
Tecumseth Beeton	X	X	X	
Trillium Woods	X	X		Automation Controls for Portables
Twin Lakes	X			
Victoria Harbour	X			
W.C. Little	X			
W.R. Best	X			
Willow Landing			X	
All Schools				KACE software program to remotely power down computers

## Total Energy Comparison 2011-12 vs. 2009-10



TO: The Chairperson and Members of the  
Business and Facilities Standing Committee

FROM: Superintendent of Facility Services

SUBJECT: **2012-2013 STUDENT ENROLMENT ON OCTOBER 31, 2012**

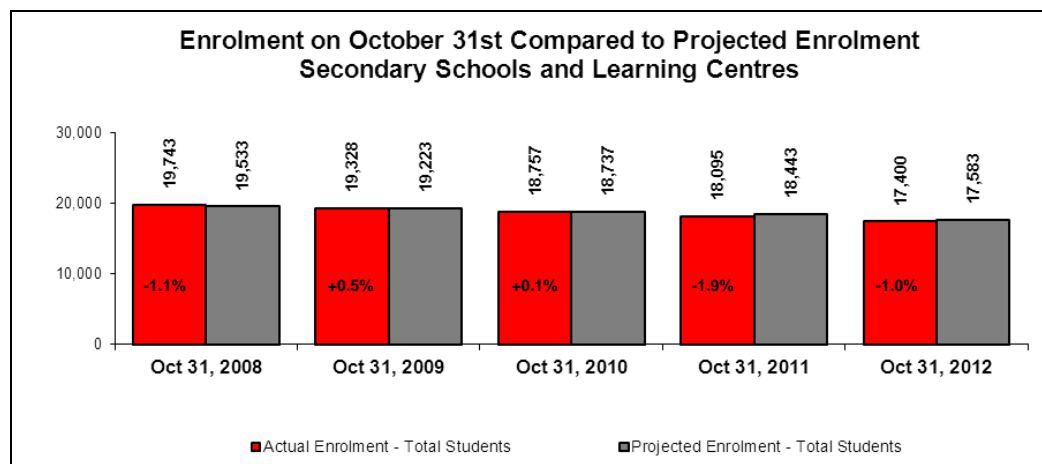
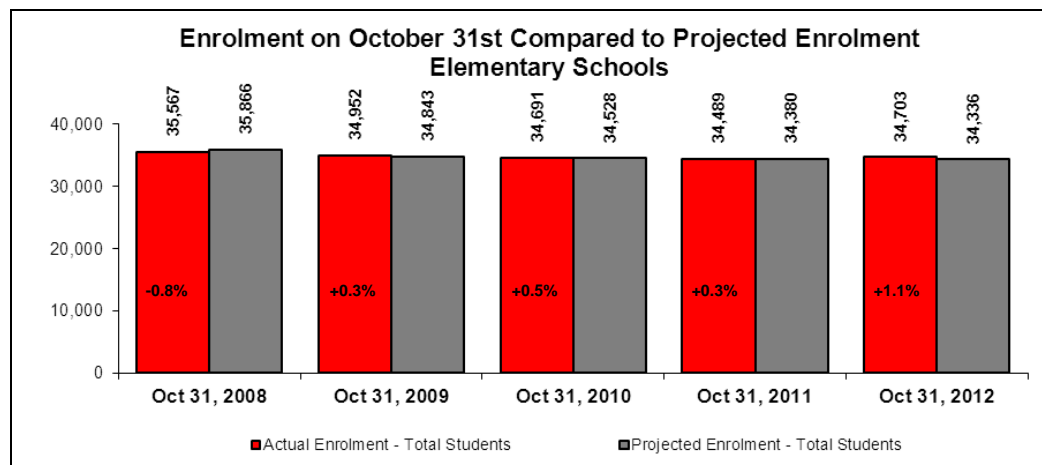
## 1. **Background**

The board received Report No. BF-I-3, 2012-2013 Student Enrolment on September 19, 2012, dated October 3, 2012, that provided initial enrolment for each school to assess start-of-school enrolment.

## 2. **Current Status**

Enrolment data has since been extracted from eSIS for the ministry's count date of October 31, 2012. This report provides greater detail of enrolment by grade for elementary schools (APPENDIX A), secondary schools and learning centres (APPENDIX B). The report includes the total number of pupils – pupils of the board (POB) and other pupils with a calculated 2012-2013 average daily enrolment (ADE). Elementary enrolment also includes Special Education (SE) and extended French (labeled as grades 5F, 6F, 7F and 8F).

The charts below illustrate total enrolment on the October 31<sup>st</sup> ministry count date with comparisons to projected enrolment for the last five years.



This year (2012-2013), full-day kindergarten (FDK) is available at 44 Simcoe County District School Board (SCDSB) schools. Current enrolment at the 44 FDK sites is 3,177 students – 1,575 junior kindergarten (JK) students and 1,602 senior kindergarten (SK) students. FDK enrolment is detailed by school in APPENDIX B. Current FDK enrolment is 213 students above the ministry's allocation of 2,964 students.

**3. Report Status**

This report is provided for information.

**Respectfully submitted by:**

John Dance  
Superintendent of Facility Services

REPORT NO. BF-I-3  
APPENDIX A  
FEBRUARY 6, 2013

Elementary Enrolment on October 31, 2012

School	Number of Pupils															Total POB & Other Pupils	Calculated ADE
	JK	SK	1	2	3	4	5	6	7	8	SE	5F	6F	7F	8F		
Adjala Central PS *	21	29	25	27	30	24	27	26	31	39	0					279	270.63
Admiral Collingwood ES *	35	56	53	50	44	48	6	16	19	28	10	54	48	49	38	554	537.38
Alcona Glen ES	73	84	74	77	81	71	77	78	75	82	15					787	763.39
Algonquin Ridge ES	42	47	56	61	59	79	51	72	62	67	12					608	589.76
Allandale Heights PS *	33	46	36	34	35	37	28	24	30	32	17					352	341.44
Alliston Union PS	34	54	43	42	44	34	22	22	28	37	5	33	28	32	32	490	475.30
Andrew Hunter ES	41	33	27	21	32	24	35	28	32	32	34					339	328.83
Angus Morrison ES *	94	58	49	54	47	44	49	53	42	45	14					549	532.53
Ardagh Bluffs ES *	44	56	43	45	43	46	47	42	39	36	5					446	432.62
Ardrea/Cumberland Beach PS *	32	42	21	36	28	38	34	34	37	40	2					344	333.68
Assikinack PS *	44	37	34	23	28	34	31	34	28	48	3					344	333.68
Baxter Central PS *	30	38	27	32	29	42	43	27	37	42	7					354	343.38
Bayview PS	31	33	38	35	30	33	33	46	33	44	14					370	358.90
Birchview Dunes ES	34	64	69	58	66	86	55	84	56	76	8					656	636.32
Brechin PS *	11	16	18	15	15	25	17	20	17	22	2					178	172.66
Byng PS	27	21	30	17	39	27	23	36	38	37	6					301	291.97
Cameron Street PS	34	43	42	31	43	27	29	38	24	27	13					351	340.47
Clearview Meadows ES *	23	28	29	28	32	23	25	27	23	19	1					258	250.26
Codrington PS *	18	19	29	25	28	17	24	24	25	29	62					300	291.00
Coldwater PS *	30	20	30	24	25	26	26	30	50	50	10					321	311.37
Connaught PS *	33	26	23	27	24	42	29	24	28	25	17					298	289.06
Cookstown Central PS *	44	54	51	56	59	54	50	54	39	53	46					560	543.20
Couchiching Heights PS	29	43	24	45	33	28	34	33	15	32	11					327	317.19
Cundies Heights PS *	44	34	38	45	30	40	31	32	37	27	16					374	362.78
East Oro PS *	33	18	28	28	24	30	34	24	20	39	2					280	271.60
Emma King ES	30	34	39	35	43	38	40	47	41	54	9					410	397.70
Ernest Cumberland ES	74	97	74	70	75	78	58	47	66	69	11					719	697.43
Ferndale Woods ES	45	47	63	49	73	46	50	49	52	63	20					557	540.29
Fieldcrest ES	103	84	105	93	99	88	78	83	85	80	18					916	888.52
Forest Hill PS	44	37	48	41	52	54	21	23	30	32	9	47	32	27	33	530	514.10
Fred C Cook PS	44	48	52	42	40	57	29	32	29	30	5					408	395.76
Goodfellow PS	61	54	51	53	59	49	31	44	50	39	11	22	28	26	32	610	591.70
Guthrie PS *	49	46	44	47	46	43	43	30	47	48	7					450	436.50
Harriett Todd PS	46	50	62	51	62	44	41	61	38	58	11					524	508.28
Hewitt's Creek PS	109	111	103	105	130	85	82	82	60	59	4					930	902.10
Hillcrest PS *	46	54	48	55	44	44	32	32	29	36	12	30	24	16	19	521	505.37
Hillsdale ES *	16	26	13	31	28	18	21	12	22	14	3					204	197.88
Holly Meadows ES	64	76	82	82	90	76	80	81	79	79	1					790	766.30
Hon Earl Rowe PS *	18	13	15	16	14	16	14	26	33	15	4					184	178.48
Huron Park PS *	36	27	36	38	41	32	31	27	41	39	32					380	368.60
Huron Centennial PS *	54	45	59	50	49	46	47	58	39	54	9					510	494.70
Innisfil Central PS	16	16	20	19	18	22	16	21	25	24	6					203	196.91
James Keating PS *	23	19	20	20	25	30	19	24	33	35	9					257	249.29
Johnson Street PS	20	20	25	25	16	27	24	28	25	23	8					241	233.77
Killamey Beach PS *	26	30	19	28	41	21	26	18	17	33	10					269	260.93
Lion's Oval PS *	48	52	58	52	38	56	32	39	43	36	17					471	456.87

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APPENDIX A-2  
FEBRUARY 6, 2013

Elementary Enrolment on October 31, 2012

School	Number of Pupils															Total POB & Other Pupils	Calculated ADE
	JK	SK	1	2	3	4	5	6	7	8	SE	5F	6F	7F	8F		
Maple Grove PS	47	52	52	35	37	48	37	46	38	40	21					453	439.41
Mapleview Heights ES *	63	87	74	77	67	59	65	60	54	81	18					705	683.85
Marchmont PS	38	21	38	37	34	37	27	39	38	38	6					353	342.41
Minesing Central PS	39	42	45	54	45	49	46	40	35	53	4					452	438.44
Moonstone ES	10	16	19	24	16	23	19	20	0	0	0					147	142.59
Mountain View PS	38	26	44	39	46	42	34	29	26	38	32					394	382.18
Mundy's Bay PS *	47	36	30	38	31	31	17	15	22	28	15	33	29	22	23	417	404.49
New Lowell Central PS *	23	24	23	29	33	25	36	34	20	30	6					283	274.51
Nottawa - Creemore PS	17	18	27	28	22	17	27	27	20	22	7					232	225.04
Nottawa ES	20	25	23	27	33	37	31	35	23	32	4					290	281.30
Oakley Park PS *	34	31	28	20	20	23	27	26	22	29	20					280	271.60
Orchard Park ES	45	44	38	52	39	52	40	44	47	45	51					497	482.09
Pine River ES	24	24	28	26	22	26	26	28	31	29	4					268	259.96
Port McNicoll PS *	12	11	25	12	13	20	16	22	20	12	3					166	161.02
Portage View PS *	54	47	54	37	43	47	43	40	44	52	17					478	463.66
Rama Central PS	21	19	19	26	21	23	22	20	37	36	3					247	239.59
Regent Park PS *	44	29	43	47	37	44	21	17	20	41	14	28	28	32	31	476	461.72
Shanty Bay PS	12	21	16	15	18	19	23	26	14	22	2					188	182.36
Sir William Osler PS *	18	23	16	17	12	20	13	23	15	19	2					178	172.66
Steele Street PS *	29	48	44	26	35	42	37	32	36	42	16					387	375.39
Sunnybrae PS *	37	51	36	46	41	55	40	39	46	40	9					440	426.80
Tecumseth Beeton ES	32	31	51	43	53	43	51	64	45	52	8					473	458.81
Tecumseth South Central PS	21	11	17	23	21	25	15	24	20	35	2					214	207.58
Terry Fox ES	49	59	61	45	51	53	59	66	62	60	18					583	565.51
Tosorontio Central PS *	22	48	39	45	46	41	43	40	69	33	9					435	421.95
Tottenham PS *	37	26	33	30	33	37	23	46	22	34	3					324	314.28
Trillium Woods PS	45	49	52	50	45	52	47	48	38	50	11					487	472.39
Uptergrove PS *	24	26	23	30	27	30	28	26	23	33	10					280	271.60
Victoria Harbour ES	20	30	24	25	40	26	35	28	31	29	16					304	294.88
W.C. Little ES	57	66	64	59	89	67	80	87	67	68	15					719	697.43
W.H. Day ES *	43	45	46	50	41	47	56	77	67	69	22					563	546.11
W.R. Best Memorial PS *	39	39	26	29	29	31	7	1	-8	15	3	28	32	28	28	327	317.19
Warminster ES *	23	18	19	16	18	17	18	19	14	18	4					184	178.48
Warnica PS	22	31	21	24	27	33	10	15	19	26	14	66	49	49	39	445	431.65
Waubaushene ES *	9	14	10	9	14	7	9	18	8	19	6					123	119.31
West Bayfield ES	41	46	38	63	35	62	52	64	49	43	16					509	493.73
Willow Landing ES *	74	69	51	71	54	50	56	53	66	45	12					601	582.97
Worsley ES *	58	41	55	43	47	52	28	36	44	55	9					468	453.96
Wyevale Central PS	14	22	23	26	23	23	20	24	27	23	4					229	222.13
<b>TOTAL</b>	<b>3,188</b>	<b>3,351</b>	<b>3,348</b>	<b>3,331</b>	<b>3,389</b>	<b>3,384</b>	<b>2,959</b>	<b>3,190</b>	<b>3,020</b>	<b>3,364</b>	<b>984</b>	<b>341</b>	<b>298</b>	<b>281</b>	<b>275</b>	<b>34,703</b>	<b>33,661.91</b>

Notes:

Enrolment on October 31, 2012 as submitted to the Ministry of Education through OnSIS

\* 2012-2013 FDK School

POB = Pupils of the Board

ADE = Average Daily Enrolment

SE = Special Education

5F, 6F, 7F, 8F = Extended French

**Secondary Enrolment on October 31, 2012**

School	Number of Pupils				Total POB & Other Pupils	Calculated ADE
	Gr 9	Gr 10	Gr 11	Gr 12		
Banting Memorial HS	429	371	400	485	1,685	1,634.45
Barrie Central CI	173	189	226	304	892	865.24
Barrie North CI	242	251	293	413	1,199	1,163.03
Bear Creek SS	349	365	335	543	1,592	1,544.24
Bradford District HS	251	239	255	283	1,028	997.16
Collingwood CI	278	271	297	442	1,288	1,249.36
Eastview SS	343	384	375	459	1,561	1,514.17
Elmvale District HS	94	90	110	160	454	440.38
Innisdale SS	402	363	399	535	1,699	1,648.03
Midland SS	126	153	164	297	740	717.80
Nantyr Shores SS	273	311	312	380	1,276	1,237.72
Nottawasaga Pines SS	184	190	173	225	772	748.84
Orillia District Collegiate & VI	118	161	171	205	655	635.35
Park Street Collegiate	142	136	150	196	624	605.28
Penetanguishene SS	86	86	94	116	382	370.54
Stayner CI	101	96	75	139	411	398.67
Twin Lakes SS	184	196	170	267	817	792.49
<b>Total</b>	<b>3,775</b>	<b>3,852</b>	<b>3,999</b>	<b>5,449</b>	<b>17,075</b>	<b>16,562.75</b>

Learning Centre	Number of Pupils				Total POB & Other Pupils	Calculated ADE
	Gr 9	Gr 10	Gr 11	Gr 12		
Alliston Learning Centre				41	41	39.77
Barrie Learning Centre				115	115	111.55
Bradford Learning Centre				54	54	52.38
Collingwood Learning Centre				35	35	33.95
Midland Learning Centre				40	40	38.80
Orillia Learning Centre				40	40	38.80
<b>Total</b>				<b>325</b>	<b>325</b>	<b>315.25</b>

<b>TOTAL</b>	<b>3,775</b>	<b>3,852</b>	<b>3,999</b>	<b>5,774</b>	<b>17,400</b>	<b>16,878.00</b>
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**Notes:**

Enrolment on October 31, 2012 as submitted to the Ministry of Education through OnSIS

POB = Pupils of the Board

ADE = Average Daily Enrolment